

# COVID-19 Risk Assessment

<b>School name</b>	Emerson Valley Junior School		
<b>Assessment carried out by (name/role)</b>	Iain Mortimer-Fox (Head of School)		
<b>Date of assessment</b>	04/11/21, 21/1/22, 28/2/22, 4/3/22	<b>Date of next review</b>	Ongoing

<b>Hazard identified</b>	The risk of transmission of Covid-19
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<b>Who might be harmed and how?</b>	<b>Measures to control the risk</b>	<b>How are you already controlling this risk?</b>	<b>What further action (if any) do you need to take to control the risks?</b>	<b>Who needs to carry out the action?</b>	<b>When is the action needed by?</b>	<b>Done</b>

<p>Children, staff and other adults.</p>	<p>People displaying symptoms of Covid 19</p>	<ul style="list-style-type: none"> <li>● Children that display symptoms of Covid 19 will be sent to the first aid room and their parents/carers contacted to collect them. They will then be advised to book a Covid-19 PCR test and then contact the school as soon as the results are back.</li> <li>● Adults displaying symptoms will be asked to leave the school and self isolate until they have booked and received the results of a Covid-19 PCR test. They must then contact the school to advise them of the results.</li> <li>● If anyone displays symptoms before coming into school, they should not come in as per the guidance that will be sent to staff and parents/carers.</li> <li>● If a child requires medical attention whilst displaying symptoms of Covid-19, the first aider must wear the correct personal protective equipment. These people will be trained on how to 'don and doff' (putting the equipment on and taking it off) these articles properly.</li> <li>● The area that the child was sat in whilst waiting will require cleaning before anyone else is in the area. The table that they were at will also require cleaning.</li> <li>● The children that were in the room the child was sat in will be removed while the on-site cleaner cleans the surfaces in the room.</li> <li>● In the event of a positive test for an adult or child, NHS Test and Trace will contact the close contacts of the person. Please see NHS guidance for when people need to isolate.</li> <li>● The thresholds, detailed below, will be used to determine, in conjunction with Public Health advice, if an outbreak is occurring and the measures that need to be implemented: <ul style="list-style-type: none"> <li>• a higher than previously experienced and/or rapidly increasing number of staff or student absences due to COVID-19 infection</li> <li>• evidence of severe disease due to COVID-19, for example if a pupil, student, child or staff member is admitted to hospital due to COVID-19</li> <li>• a cluster of cases where there are concerns about the health needs of vulnerable staff or students within the affected group</li> </ul> </li> <li>● In the case of self isolation, Google Classroom will be used to ensure that children can still access their education. Training will be given to the children in how to access this regularly.</li> </ul>				
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<p>Living in a household with someone with Covid-19</p>	<ul style="list-style-type: none"> <li>• Where children or staff are household contacts (living with someone with Covid), they can still attend school/work.</li> </ul>				
<p><u>Clinically vulnerable, extremely clinically vulnerable (shielding) and people living with others in this group</u></p>	<ul style="list-style-type: none"> <li>• Unless PHE state otherwise, or national guidance changes, staff members who are in the CV or CEV groups are able to work safely if following the risk assessments.</li> </ul>				
<p><u>Testing to return to school</u></p>	<ul style="list-style-type: none"> <li>• When people have tested positive for Covid on an LFD or PCR test, they are able to finish their isolation period after day 5 if they return a negative lateral flow test on day 5 and day 6.</li> <li>• If the person tests positive, they must wait until they have 2 consecutive days of negative LFD tests before they finish isolation. These results must be reported to the Government and staff or parents must also report this to the school.</li> <li>• If the person still has a high temperature, even with 2 negative LFD tests, they should not finish their isolation.</li> <li>• If the person can't finish their isolation early for any of these reasons, they will be allowed to leave their isolation period after the day of their test or symptoms starting plus 10 days.</li> </ul>				
<p><u>Hygiene measures</u> Increased frequency of hand washing for 20 seconds with soap and water (or alcohol hand rub / sanitiser where there is reduced access to</p>	<ul style="list-style-type: none"> <li>• There have been briefings for staff on expectations with regard to hygiene measures at school (for staff and pupils on site), including sanitising hands on arrival, before/after eating and after sneezing/coughing.</li> <li>• Provision of hand soap in toilets and regular checking of supply.</li> <li>• Regular reminders about hand washing and social distancing (e.g. posters in prominent positions).</li> <li>• Hand sanitiser and tissues available in classrooms and other key locations.</li> </ul>				

	<p>handwashing facilities)</p> <p>Promoting good respiratory hygiene ('catch it, bin it, kill it' approach)</p>	<ul style="list-style-type: none"> <li>• There will be lidded bins in each classroom for the tissues. When a child sneezes or coughs into a tissue, they will put this in the bin before using the hand sanitiser.</li> <li>• The children are expected to wear the school uniform. This does not need to be cleaned following any other processes than they would normally be.</li> <li>• The children will wear their P.E. kit all day on the days in which they have P.E. On these days, we will ask them to bring in a spare pair of shoes/trainers in case their trainers get wet or muddy.</li> </ul>				
	<p>Enhanced cleaning</p>	<ul style="list-style-type: none"> <li>• Enhanced cleaning protocols are in place. One of the current cleaning staff has increased her hours of work to ensure frequent cleaning of frequently touched surfaces throughout the morning in addition to the usual school cleaning routines in the morning and the evening.</li> <li>• Additional protocols, including provision of PPE, will be followed for cleaning any area where a person with possible or confirmed coronavirus has spent time.</li> <li>• There will be hand sanitiser opposite the photocopier. People must use this before and after touching the photocopier.</li> <li>• Children will be able to use and borrow library books.</li> </ul>				
	<p>Maximising ventilation</p>	<ul style="list-style-type: none"> <li>• Windows should be opened to create an airflow in the room and doors where necessary. These can be open slightly for ventilation during lesson time and then opened fully during breaks and lunchtimes to ventilate the room.</li> </ul>				

	<p><u>PPE</u></p> <p>Normal supply of (non-coronavirus related) PPE will be maintained.</p> <p>In line with government guidance, face coverings are not required at school.</p>	<ul style="list-style-type: none"> <li>• A supply of face masks, gloves, aprons and eye protection will be maintained for use as necessary in personal care situations where contact is required, e.g. intimate care needs, provision of first aid or if a child becomes unwell with symptoms of coronavirus at school and requires personal care until they return home.</li> <li>• Additional training needs on the use of PPE have been identified with individual staff and training [has/is scheduled to] take place.</li> <li>• If children or staff wear face coverings to school, they will be expected to remove these as they come onto the school site. The children will be taught how to take these off safely. They will need to be put into the child's bag.</li> <li>• Staff are given the option if they wish to wear facemasks in communal areas, within the staff room or during staff meetings.</li> </ul>				
	<p>Ensuring visitors conduct themselves in line with our Coronavirus guidance.</p>	<ul style="list-style-type: none"> <li>• Visitors are allowed on site with the prior permission of SLT.</li> <li>• The risk assessment for visitors will be displayed in the office.</li> <li>• Contractor visits are scheduled outside school hours where possible.</li> </ul>				
	<p>Monitoring</p>	<ul style="list-style-type: none"> <li>• Management checks to be undertaken each day on the control measures in place and reported back to SLT.</li> <li>• Staff encouraged to report any breaches of health and safety protocol they have witnessed.</li> </ul>				

<p><b>Hazard identified</b></p>	<p><b>Stress and anxiety relating to coronavirus workload</b></p>
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<ul style="list-style-type: none"> <li>Staff</li> <li>Homeworking staff</li> </ul>	Ensure sufficient rest breaks	<ul style="list-style-type: none"> <li>Those working remotely encouraged to ensure that they take breaks from work during the day if there is a local lockdown.</li> </ul>				
Additional work pressures relating to operating under coronavirus restrictions resulting in stress reaction or anxiety	Regular contact with all staff by line managers	<ul style="list-style-type: none"> <li>If there is a local lockdown/self isolation for a bubble, the line managers will speak at least weekly (by phone or other medium) to the staff working on their team to check on wellbeing.</li> </ul>				
	Provision of Employee Assistance Programme / Signposting support	<ul style="list-style-type: none"> <li>School has signposted suggested sources of support to all staff;</li> <li>Staff encouraged to come forward confidentially with any concerns they have about workload or wellbeing.</li> </ul>				