



MEREBROOK INFANT SCHOOL
 Dulverton Drive, Furzton, Milton Keynes,
 MK4 1EZ.
 Telephone: (01908) 522876
 Email: office@merebrookschool.co.uk
Head of School: Miss T Hurwood



EMERSON VALLEY SCHOOL
 Hodder Lane, Emerson Valley, Milton
 Keynes, MK4 2JR
 Telephone: (01908) 507914
 Email: office@emersonvalley.org.uk
Head of School: Mrs H White

Person Specification: SENCo

CRITERIA	QUALITIES	ESSENTIAL (E) OR DESIRABLE (D)
Qualifications and training	<ul style="list-style-type: none"> ➤ Qualified teacher status ➤ National Award for SEN Co-ordination, or a willingness to complete it within 3 years of appointment ➤ Degree 	E E E
Experience	<ul style="list-style-type: none"> ➤ Teaching experience in a primary school setting ➤ Experience of working at a whole-school level ➤ Involvement in self-evaluation and development planning ➤ Experience of conducting training/leading INSET ➤ Experience of working as a SENCo ➤ Knowledge of Milton Keynes SEN procedures and systems 	E D D D D D
Skills and knowledge	<ul style="list-style-type: none"> ➤ Sound knowledge of the SEND Code of Practice ➤ Understanding of what makes 'quality first' teaching, and of effective intervention strategies ➤ Ability to plan and evaluate interventions ➤ Data analysis skills, and the ability to use data to inform provision planning ➤ Effective communication and interpersonal skills ➤ Ability to build effective working relationships ➤ Ability to influence and negotiate ➤ Good record-keeping skills 	D E D E E E E E
Personal qualities	<ul style="list-style-type: none"> ➤ Commitment to getting the best outcomes for pupils and promoting the ethos and values of the school ➤ Commitment to equal opportunities and securing good outcomes for pupils with SEN or a disability ➤ Ability to work under pressure and prioritise effectively ➤ Commitment to maintaining confidentiality at all times ➤ Commitment to safeguarding and equality 	E E E E E