

LO: To write a formal letter of complaint

**Mexcellent Restaurant
123 Our Street,
Lane,
Wooftown,
Milton Keynes,
MK42 1LA.**

**Mia Tommins
4B Funnybones**

**Milton Keynes,
MK12 6SJ.**

June 24th, 2020

Dear Sir,

I am writing to complain about the takeaway food delivered on Tuesday 23rd June by Just Eat. I have tried contacting you by telephone a number of times, but unfortunately there is no answer, so i am writing this formal complaint.

Firstly, all the packaging containing the food was damaged meaning it had all mixed together.

Secondly, the chilli con carne was like water with hardly any meat, and certainly didn't contain any chillies as tasteless.

Thirdly, the tacos were soggy rather than crispy with absolutely no taste at all.

Finally the rice was hard to chew and was not cooked at all.

All these things considered I feel I need to be compensated, either by a full refund or the offer of a free meal.

Please contact me at the above address or email MiT@Hotchilli.com. I would love to hear from you as soon as possible.

Yours sincerely,

Ms Mia Tommins.